Syllabus – SPLH 620 – The communicating brain

Professor: Annie Olmstead, Email: annie.j.olmstead@ku.edu
Office Hours: Mondays 10 – 11, Tuesdays 11 – 12 & by appointment in Dole 3018

Email contact:
Email is an excellent way to communicate with me. However, I have a lot of students! To ensure that our email exchange is fruitful please make sure you include the following:
1. your full name and the class in which you are a student
2. a brief description of the situation/topic/issue you are writing about
3. a signature

Objectives
This course is designed to meet the requirement of ASHA Knowledge Standards (2014) IV-B Normal Processes and IV-C Communication Disorders. After completing this course, students will obtain a basic understanding in:
• To provide an overview of the topography and structural organization of the neuroanatomical structures of the central and peripheral nervous system.
• Have a basic understanding of neuroanatomical structures in health and disease, especially relating to communication.
• To obtain a basic understanding of the techniques used in investigating neuroanatomical function.

Required Text:

Grades:
The final grade will be broken down as follows.

In-class discussion – 10 points
Blackboard discussion posts – 30 points (5 points each)
Quizzes – 45 points (9 points each)
Exam 1 – 30 points
Exam 2 – 30 points
Final – 40 points

In-class discussion: At the beginning of each class period, we will have a brief review of the previous class’s material. Your in-class discussion grade will be based on your participation in and attentiveness during this review.

Blackboard discussion posts: At regular intervals, there will be a blackboard discussion about class material. For each discussion, students will post a question about class material by Tuesday and will make their responses to classmates by Thursday. Posts are expected to be organized, well-written, and substantive.
Please see Blackboard for more detailed instructions.

Quizzes: Quizzes will be made available 5 days before they are due on blackboard. Quizzes will include questions mostly from the lecture with occasional questions from readings. You are expected to complete each quiz before 11:59 pm on the day it is due. Please note, quizzes are timed, therefore, you should prepare for the quiz before beginning it.

Exams: We will have two exams throughout the semester as well as a cumulative final exam. These exams will be comprised of fill-in-the-blank and short answer questions that will test your understanding of concepts we cover as well as the significance of these concepts.

Exam and quiz make-up policy:
Exam and quiz make-ups will be available to those persons who 1) have a university sanctioned absence and have made arrangements with me before the scheduled exam and 2) those persons who are ill at the time of the exam and present a doctor’s note.
Students who have other reasons to request an exam or quiz make-up are encouraged to do so, but make-ups will only be given at my discretion.

**Attendance and participation:** You are expected, but not required, to attend every class. The textbook for this class is supplementary and cannot replace the notes you will take during lecture. While in class you are expected to be attentive and engaged.

**Readings:** Readings can be completed before or after the class for which they are assigned.

**Blackboard policy:** It is your responsibility to keep up with information posted on blackboard. This includes changes to the schedule. These changes may not be announced in class.

**Electronic device policy:** Electronic devices are often distracting if used during lecture. Therefore, *please do not use laptops or cell phones during class.*

**Letter grade percentage mapping**

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
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<tr>
<td>A-</td>
<td>90.0-92.5%</td>
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<tr>
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<td>below 60.0</td>
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</tbody>
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**Additional Information and Resources**

**Academic Misconduct**

Students are expected to observe all University guidelines pertaining to academic misconduct. As stated in the University Senate Rules and Regulations (2.6.1):

“Academic misconduct by a student shall include, but not be limited to, disruption of classes; threatening an instructor or fellow student in an academic setting; giving or receiving of unauthorized aid on examinations or in the preparation of notebooks, themes, reports or other assignments; knowingly misrepresenting the source of any academic work; unauthorized changing of grades; unauthorized use of University approvals or forging of signatures; falsification of research results; plagiarizing of another’s work; violation of regulations or ethical codes for treatment of human and animal subjects; or otherwise acting dishonestly in research.” Academic misconduct will not be tolerated and will be dealt with in accordance with all University rules and regulations.

**Accommodations**

The Academic Achievement and Access Center (AAAC) coordinates academic accommodations and services for all eligible KU students with disabilities. If you have a disability for which you wish to request accommodations and have not contacted the AAAC, please do so as soon as possible. They are located in 22 Strong Hall and can be reached at 785-864-4064 (V/TTY). Information about their services can be found at http://www.disability.ku.edu. Please contact me privately in regard to your needs in this course within one week of receiving this syllabus so that appropriate accommodations for this course can be discussed.

If a scheduled requirement is in conflict with a mandated religious observance, you must notify the instructor in writing (e-mail is acceptable) within one week of receiving this syllabus so that an alternative arrangement can be made in advance of the scheduled requirement.